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अंग्रेजी एवं विदेशी भाषा विश्वविद्यालय

(केन्द्रीय विश्वविद्यालय)
(सन् २००० में विश्व प्रथम पाँच विश्वविद्यालयों में मान्यता प्राप्त तथा वर्ष २०१५ में 'A' ग्रेड में पुनः मान्यता प्राप्त)
हैदराबाद - ५०० ००७, भारत
क्षेत्रीय परिसर: शिलांग एवं लखनऊ

The English and Foreign Languages University

(A Central University)
(Accredited with 5 Stars in 2000 & Re-accredited with 'A' Grade in 2016 by NAAC)
Hyderabad - 500 007, India
Regional Campuses: Shillong and Lucknow

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Dean
School of Distance Education

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EFLU/SDE/PGDTE CPE/2021/160

20 October 2021

Dear Participant,

CONGRATULATIONS!

We are happy to let you know that you are provisionally eligible to attend the **Online PGDTE Contact - cum-Examinations Programme** to be held from 08 November to 3 December 2021.

Here are some preliminary formalities to be completed before the online contact programme begins:

1. In order to attend the **Online Contact Programme** you must have a **Gmail account**.
2. If you do not have a Gmail account, please create one for the purpose of this contact-cum-examination programme. Please note that it is important for you to have a Gmail account. Without a Gmail account you will not have access to the live sessions.
3. Once you have created your Gmail account, or if you have one already, please click on the following link to register for the **Online PGDTE Contact-cum-examination Programme 2021**.

<https://forms.gle/T3Wkf9HyQwqcgdeq9>

(YOU SHOULD FILL OUT THIS FORM ONLY ONCE)

PLEASE COMPLETE THE ONLINE REGISTRATION ON OR BEFORE OCTOBER 27, 2021

Once you have registered, we will share the log in details for you to log into the University LMS where all the details about the contact programme are available (about the course monitors, the schedule for the live contact sessions and the time-table for the examinations, the course pages and links for the live online sessions etc.)

We will keep in touch with you through your GMAIL ID. Please check your email regularly for regular updates to stay well-informed throughout the Contact Programme.

Contact Programme (Live Sessions) : 08 November - 23 November 2021

Dates of Examinations (Online Exams) : 24 November - 03 December 2021

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4. Please send us two color passport size photographs (not attested) one of which will be affixed later to your certificate. Write your name and roll number on the back side with a ball point pen. Please ensure that you send us your latest photograph. Please make sure that your photographs reach us on or before November 1, 2021. Photographs maybe sent by registered/speed post to *The Dean, School of Distance Education, The English and Foreign Languages University, Hyderabad – 500 007.*

ATTENDANCE

Your **attendance** at the Contact Programme and Examination sessions is mandatory. No exceptions to this requirement can be made. All of you are expected to attend all the online classes of the courses chosen by you from the very first day onwards.

The live sessions are geared towards explaining important concepts from the SLMs and to help you take the end of the term examinations. Therefore, make sure that you take time out to revise all the study materials and also attend all the LIVE sessions as indicated in the timetable.

Academic activities during the online contact Programme

1. *Live Online Classes* (in all the Courses)

The Online classes in all courses will be conducted as live sessions. The links for all the live sessions will be available on the University LMS soon.

2. *Online Final Examinations*

The PGDTE 2021 examinations will be conducted online for all the courses. Different courses will have different formats for the online examinations and you will be made aware of the pattern of the examinations during the course of the contact classes by the teachers/course monitors concerned. Sample question papers (in each subject) will be emailed to you soon.

While attending the PGDTE CP classes online, please make sure that you have the following with you;

- a. The complete set of PGDTE study materials of the courses you have opted for.
- b. Your corrected assignment responses.
- c. A list of your doubts/queries in each of the courses opted for.
- d. A dictionary (Oxford Advanced Learners' Dictionary/Macmillan's/Longman's/Cambridge) and an *English Pronouncing Dictionary by Daniel Jones* if you've opted for The Phonetics of English/TLL.

Verification of Original Certificates

Please make sure that you are in possession of the following certificates/documents in ORIGINAL

- 1 Your SSC (Class X) certificate for verification of name. Father's name and date of birth.
- 2 Your original Aadhaar card. PAN card or Passport for verification of your identity. Your name on the Identity card should match exactly with the name in our records.
- 3 SC/ST Certificate (If applicable)
- 4 Visually Challenged or Physically Challenged certificate (If applicable)
- 5 Change of Name certificate (if applicable – A Gazette Notification through the Government is accepted in this regard)

We will let you know very soon when and how the verification of these certificates will be carried out.

Please go through this mail carefully. If you have any queries, do write to us for clarifications at eflusedte@gmail.com or call on the office phone No: 040 27689597 (10.00 a.m to 6.00 p.m). The following faculty members are your Programme Coordinators. You may also contact them directly through email.

Programme Coordinators	Mail Id
1. Prof. G. Suvarna Lakshmi	Email: suvarnalakshmi@efluniversity.ac.in
2. Dr. Vishnupriya S	Email: vishnupriya@efluniversity.ac.in

We hope you find the contact programme useful and enjoyable

With best wishes



Prof. Roopa Suzana
Dean

